



Supervisor of Revenue Services

As a proactive and engaged member of the Finance and Customer Service Department, you will be responsible for leading the Revenue Services team in the recording, reporting, balancing, verifying, and depositing of all revenue transaction streams, supervising staff, managing developer deposit accounts, and regularly reconciling related staff and consultant expenditures. Additionally, you will coordinate the activities of team members in meeting unified objectives and assist in the establishment of department goals, plans, policies, and budgets. A motivated time and project manager, you possess a degree in business or equivalent post-secondary education, a minimum of five years of senior municipal revenue or finance experience, and ideally a professional accounting designation (CA, CGA or CMA). Along with excellent research, report writing, presentation, public/media relations, problem-solving, negotiation, leadership, and supervisory abilities, you are computer proficient with the internet and MS Office Suite including e-mail, word processing, spreadsheet, presentation, and database applications. A thorough working knowledge of the Municipal Act and related legislation as well as the sale of land for tax arrears process is required. An AMCTO designation or equivalent specialized training/education such as the Municipal Tax Administration Program (MTAP) is an asset. **File #FIN-01-10**

To explore this opportunity further, please forward your resume in confidence, quoting the appropriate file number, by August 27, 2010 to hr@innisfil.ca. We will also accept your application by fax: (705) 431-7652 or mail:

Human Resources Department, Town of Innisfil
2101 Innisfil Beach Road, Innisfil, ON L9S 1A1

We thank all applicants and advise that only those selected for an interview will be contacted. Personal information will be used to determine eligibility for potential employment and is pursuant to the Municipal Freedom of Information and Protection of Privacy Act.